

## AE 481W – Bio Sketch Review Form

Print Peer Reviewer's Name \_\_\_\_\_

Print Name of Person in Bio Sketch \_\_\_\_\_

*Items checked below apply to your Bio Sketch submission. Please make any corrections / changes directly to the version posted on your CPEP. Do not resubmit paper copies.*

- ☐ Too long and/or wordy. See assignment instructions.
- ☐ Too short. You would benefit from including some additional information.
- ☐ Photograph too informal or not professionally appropriate
- ☐ Too many sentences begin with "I" or "The" or the same word (ie your first name)
- ☐ Spelling, grammar and/or format errors exist. See items marked on your Bio but be sure to double check for the final posting. Bio is just as important as your Resume.
- ☐ Too much personal / social information. Content should be more professionally oriented.
- ☐ Sentences too long and/or run together. You would benefit from using shorter more concise statements.
- ☐ Other: See items marked on your paper draft.
- ☐ Well done. No specific changes recommended.

**Listed below are two items that I think you did very well.** (What I liked best about your Bio)

*Note: This section is required to be filled out as a part of the Peer Review.*

1.

2.

**Listed below are specific items (not already noted in the list above) should be considered that might improve your Bio Sketch (if any)**

*Author of Bio Sketch should make any appropriate revisions to the on-line version, note in CPEP News. Then, sign below and return this copy within a week to instructors in class or to the box outside Professor Parfitt's office.*