

Steven E. Farrah

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OBJECTIVE

To acquire a full time position, commencing summer 2010, in Architectural Engineering with an emphasis on construction management.

EDUCATION

The Pennsylvania State University

B.S. in Architectural Engineering
Construction Management Option

University Park, PA
Expected May 2010
GPA 3.20/4.00

EIT Upon Graduation
OSHA 10 Hour Trained

Relevant Courses

Building Construction	Construction Best Practices	Technical Writing
Construction Engineering	Architectural Building Materials	Structural Analysis

COMPUTER SKILLS

Prolog	JD Edwards	Auto CAD
Autodesk Revit	Navisworks	Microsoft Office

PROFESSIONAL EXPERIENCE

Gilbane Building Company – Special Projects Group

Boston, MA
Summer 2009

Construction Management Intern

- Assisted Project Managers and Project Engineers in the Special Projects Group
- Created, reviewed and distributed bid lists and bid invitations
- Generated scopes of work for new projects
- Attended General Contractor and Trade Contractor pre-bid walk-throughs
- Coordinated receipt of Trade Contractor bids and entered into bid compilation
- Performed detailed scope reviews with low bidders to ensure full scope coverage
- Developed project budgets for owners
- Provided job site coverage when required

Gilbane Building Company

Glastonbury, CT
Summer 2007, 2008

Construction Management Intern

- Assisted Project Engineers and Project Manager at the construction site of a new High School
- Reviewed and processed submittals
- Organized and processed Engineering closeout items
- Tracked and updated allowances using JD Edwards
- Conducted weekly contract drawing updates
- Created, reviewed and updated punch-list items

LEADERSHIP EXPERIENCE

The Pennsylvania State University Dance Marathon

2006 – Present

- Morale Committee Member
- Raised Money for the Four Diamonds Fund
- Participated in the largest student run philanthropy in the world

Penn State Professional Internship Program

2006 – Present

- Nominated for Intern of the Year
- Prepared a conclusive essay pertaining to my internship experiences