

# Timothy M. Conroy

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## Education

The Pennsylvania State University  
College of Engineering  
B.A.E./M.A.E. Architectural Engineering, Construction Management  
Fifth Year Status with an Anticipated Graduation Date of December 2010  
GPA 3.66/4.00  
Passed the NCEES Fundamentals of Engineering Exam

## Honors

Phi Alpha Epsilon – Architectural Engineering Honor Society  
Tau Beta Pi – Engineering Honor Society  
Clark Construction Group, Inc. Scholarship  
Raytheon Scholarship

## Professional Experience

- James G. Davis Construction, *Summer Intern* May 2009 – August 2009
- Created virtual mockups for World Bank office in Washington DC
  - Performed APM duties for five story office building core renovation which included:
    - Created, updated, and managed a “smart” material tracking log
    - Created submittal register for use throughout project duration
    - Reviewed drawings for pricing
  - Created a punchlist for a \$15.5 million (35,000 square foot) office building renovation in Washington DC
  - Created and managed Project Closeout and Project Commissioning Binders
- James G. Davis Construction, *Summer Intern* May 2008 – August 2008
- In charge of LEED certification for a \$54 million (500,000 square foot) office building in Washington DC
  - Reviewed CORs for above project
  - Developed graphics for a \$200 million bid proposal
  - Completed OSHA 30 hour training
  - Developed electronic LEED tracking forms for use on future LEED jobs
- James G. Davis Construction, *Summer Intern* May 2007 – August 2007
- Assisted with payment applications and budgeting for a \$28.5 million (250,000 square foot) office building in Chantilly VA
  - Reviewed and processed submittals for a \$33.6 million (200,000 square foot) office building in Washington DC
  - Wrote RFI's, marked-up and posted drawings, and assisted with layout engineering for an office building in Washington DC

## Experience

- Dell University, *Student Representative* February 2006 – Present
- Received product training and attended shows and events to promote Dell products and services

## Organizations

SSAE Mentor Program	Penn State University	2009-Present
S:PACE	Penn State University	2006-Present
Relay for Life	Bellefonte, Penn State University	2006, 2008

## Relevant Skills

I am familiar with all Microsoft Office 2007 products; Autodesk: Revit, AutoCAD and Navisworks Manager; Adobe: Photoshop, Dreamweaver, Acrobat and LifeCycle Designer; Google Earth and SketchUp; Prolog, Syncro, and general computer skills.

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