







# Graduation Checklist

		DEADLINE
	<p><b>Intent to Graduate Submission</b> <a href="http://www.registrar.psu.edu/graduation/intent.cfm">www.registrar.psu.edu/graduation/intent.cfm</a></p>	January 23, 2017
	<p><b>Contact Information for Free 5x7 Photo</b> GradImages™ will take photographs of graduates during commencement. If you are interested in being contacted with an offer for a free 5x7 and an opportunity to purchase additional photos, go to <a href="http://www.engr.psu.edu/gradnom/photography.aspx">www.engr.psu.edu/gradnom/photography.aspx</a>.</p>	April 24, 2017
	<p><b>Special Accommodations</b> Penn State encourages graduates with disabilities to participate in its commencement ceremonies. It is very important that you notify Jamie Whitehead in the Dean's Office at 814-863-3750 or email <a href="mailto:commencement@engr.psu.edu">commencement@engr.psu.edu</a> by Monday, April 24, 2017, if you anticipate needing any type of special accommodation or have questions about accessibility.</p>	April 24, 2017
	<p><b>Cap and Gown Purchase from Penn State Bookstore</b> <a href="http://commencement.psu.edu/regalia.html">commencement.psu.edu/regalia.html</a></p>	April 21, 2017
	<p><b>Name Pronunciation File Upload</b> Nomenclator website: <a href="https://www.engr.psu.edu/gradnom/">https://www.engr.psu.edu/gradnom/</a> If you are concerned about pronunciation of your name during the ceremony, make a .wav or .mp3 recording of your first and last name only, at least twice, and upload it to the link above. If you have difficulty with this process, please email <a href="mailto:commencement@engr.psu.edu">commencement@engr.psu.edu</a>.</p>	April 24, 2017
	<p><b>Senior Exit Survey</b> Let us know what you think of the quality of your educational experience. You will receive an invitation to participate in the College of Engineering Senior Exit Survey on <b>Tuesday, April 18</b>. The information will be used to help the college and your department understand what is working and what needs to be changed so we can improve engineering education for our future students. The survey should take you 15 to 20 minutes to complete.</p> <p><i>Please note: The information you provide is confidential and reported in aggregate (group) form only. No individual names will be associated with any data reports.</i></p> <p>After submitting the survey, you are eligible for a Penn State College of Engineering Alumni window cling.</p>	June 30, 2017

**Questions?** Email [commencement@engr.psu.edu](mailto:commencement@engr.psu.edu) or go to [www.engr.psu.edu/commencement-2017](http://www.engr.psu.edu/commencement-2017)