
1. Approval of minutes for the meeting of October 21, 2014

   Minutes posted on ANGEL. Approved unanimously.

2. Updates from Undergraduate Studies Committee (Chris Giebink)

   There were a total of 7 courses. 4 approved without any issues. 3 were required some minor clarifications.

   The Undergraduate Studies committee report was approved unanimously.

3. Updates from Graduate Studies Committees (Wang-Chien Lee)

   There were 9 proposals for course changes. They were approved unanimously.

   There were 3 proposals for program changes.

      - IE MS non-thesis: The MEng program was dropped, which cleared the concerns that EFC had last time. The proposal was approved unanimously.
      - CHE MS non-thesis: A new program was proposed. The proposal was approved unanimously.
      - CSE MEng non-thesis: Minor program changes were proposed to adapting to the new program. The proposal was approved unanimously.

   These are the first batch of MS/MEng non-thesis programs being approved for EFC.

   The Graduate Studies committee report was approved unanimously.

4. Updates from Engineering Technology Committee (Ron Land/Terry Speicher)

   No Changes, nothing to report.

5. Updates from Faculty Senate (Peter Butler)

   There was one meeting with two main discussion topics. Here is the link to the entire senate report: http://senate.psu.edu/senators/agendas-records/october-21-2014-record/
1. Ethics specialist Tim Balliett requested a forensic session to discuss AD 47. Joining Tim is Regis Becker, Chief Ethics and Compliance Officer. Discussion on AD 47: [https://guru.psu.edu/policies/ad47.html](https://guru.psu.edu/policies/ad47.html)

   GENERAL STANDARDS OF PROFESSIONAL ETHICS

   Per Freeh Recommendation 2.8.2, “Review periodically all University policies for relevance, utility and necessity, and modify and rescind as possible,” Vice President for Administration Tom Poole, as the Policy Steward of AD47, has asked University Ethics Committee to review and revise AD47.

2. Regarding Engineering, the main topic was in general education. Maggie Slattery (BME) is co-chair of the task force along with Mary Beth Williams (Science)

   Gen Ed Prototypes: [http://gened.psu.edu/prototypes/](http://gened.psu.edu/prototypes/)

6. Dean’s Report – Catherine Harmonosky

   The dean still appreciates the comments for the pre- and post-awards feedback.

   College graduate recruitment dates were finalized. Feb. 12 2015 will be the student arrival date. Feb. 13 2015 (Friday) will be the official date. COE general session will start first, and then students go to the departments. All the students will have a dinner together. These have been discussed in the last Engineering Management Committee meeting with department heads. Dean committed up to $200/student. Block of rooms has been reserved at Atherton. Volunteers are needed. Ad hoc committee will be created to finalize the details. The dates could be better aligned with the COE excellence fellowships.

   The dean spent half day at Pittsburg campus last week. Technology companies around Pittsburg area are recruiting engineering students.

   The main themes of the 11 ABET weakness and concerns are: continuous improvement (collection of data and how to use those), advising (students know how to access the resources), interdisciplinary teamwork. Expect to get draft report in December or January. Response for the draft will be due 30 business days. Supplementary information can be sent before June 1st, 2015. According to the new ABET guidelines, we don’t need to collect objective information from alumni.

7. Other Business – Theresa Mayer

   Comments on pre- and post-awards were collected:

   - Similar contracts with Air Force required everything started from scratch.
   - Invoices from Penn State to funding agencies had lengthy delays. A ticket system might improve the process.
   - College has taken steps to strengthen the Office of Engineering Research Administration (OERA). College also has priority for center programs and large multi-investigator programs. This has been working with SIRO office.
8. Updates on the EFC website:

*The old website needs to be closed. The new website needs to be updated periodically.*