

**Women in Engineering Program
Travel Grant Request
Faculty Travel Grant Form**

Full Name: _____ PSU ID: _____
Complete Mailing Address: _____
Telephone Number: () _____ Email Address: _____
Major: _____ Advisor: _____
Degree Program: _____
Expected Date of Graduation: _____

Conference/Presentation Information

Name and Location of Conference: _____
Date(s) of Conference: _____

Title of Paper/Poster OR purpose for attending (Briefly describe your Presentation or purpose for attending in a few sentences and attach conference information)

Travel Budget

WEP travel grant is \$250 - \$350 provided the applicant's department matches the WEP award. Award totals with match are \$500 - \$700.

Applicant Signature: _____ Date: _____

Department providing match: _____ Date: _____

Name of Advisor, Chair, or Dean who agrees to match funds: _____

Signature of supporting individual: _____ Date: _____

Travel Grant funds should be transferred to: (Preferably a General Account)

Budget: _____

Fund: _____

Name of Budget Administrator: _____ Email: _____

Submit two copies of this form and resume or curriculum vitae to:

**Helen Edson, Program Manager
Women in Engineering Program
College of Engineering
Penn State University
208 Hammond Building
University Park, PA16802**

**WEP Contact: Helen Edson, Program Manager
814-863-1080
hedson@enr.psu.edu**

*Support for the Women in Engineering Program Graduate Retention and Recruitment programs is provided by the Women in Engineering Program and the **Office of Graduate Studies and Engineering Research at Penn State.***