

**Women in Engineering Program  
Travel Grant Request  
Undergraduate Student Form**

Full Name: \_\_\_\_\_ PSU ID #: \_\_\_\_\_  
Complete Mailing Address: \_\_\_\_\_  
Telephone Number: (    ) \_\_\_\_\_ Email Address: \_\_\_\_\_  
Undergraduate Major: \_\_\_\_\_ Advisor: \_\_\_\_\_  
Expected Degree (BS/BA): \_\_\_\_\_  
Expected Date of Graduation: \_\_\_\_\_

**Conference/Presentation Information**

Name and Location of Conference: \_\_\_\_\_  
Date(s) of Conference: \_\_\_\_\_

Title of Paper/Poster OR purpose for attending (Briefly describe your Presentation or purpose for attending in a few sentences and attach conference information)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Travel Budget**

WEP travel grant is \$250 - \$350 provided the applicant's department matches the WEP award. Award totals with match are \$500 - \$700.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department providing match: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Advisor, Chair, or Dean who agrees to match funds: \_\_\_\_\_

Signature of supporting individual: \_\_\_\_\_ Date: \_\_\_\_\_

Travel Grant funds should be transferred to: (Preferably a General Account)

Budget: \_\_\_\_\_

Fund: \_\_\_\_\_

Name of Budget Administrator: \_\_\_\_\_ Email: \_\_\_\_\_

Submit two copies of this form and resume or curriculum vitae to:

**Helen Edson, Program Manager  
Women in Engineering Program  
College of Engineering  
Penn State University  
208 Hammond Building  
University Park, PA16802**

**WEP Contact: Helen Edson  
814-863-1080  
hedson@enr.psu.edu**