

# ANDREW R. MARTIN

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**OBJECTIVE:** To obtain a construction management position with a construction firm where I will gain the knowledge and experience to further develop myself into a leader and professional.

**EDUCATION:** **The Pennsylvania State University, University Park, PA** Expected May 2010  
Bachelor of Architectural Engineering GPA: 3.11  
Five year- Professional Degree, ABET Accredited Grading Scale: 4.0 Points  
Focus in Construction Management  
Army Reserve Officer Training Corps  
Senior Thesis e-Portfolio: [www.engr.psu.edu/ae/thesis/portfolios/2010/arm5056](http://www.engr.psu.edu/ae/thesis/portfolios/2010/arm5056)

**EXPERIENCE:** **Wohlsen Construction Company** Lancaster, PA Summer 2009  
*Intern-Project Engineer*

- \$33 million retirement community
- Performed work entirely in a field environment, assisting field staff with the close-out of the project
- Worked closely with Project Manager in documenting meeting minutes and prepare reports
- Assisted Project Engineer with the creation of Punch Lists and managing them through completion
- Managed the compilation of O&M manuals and As-Built records for a multi-building site
- Became familiar with field staff and subcontractors, providing them support on an as-needed basis

**The Norwood Company** Malvern, PA Summer 2008  
*Intern-Project Engineer*

- 33 acre Class A office development
- Authored weekly meeting minutes for a multi-building site
- Worked closely with Senior and Assistant Project Managers
- Attended Architect, Owner and Subcontractor coordination meetings
- Reviewed and approved submittals from Subcontractors
- Measured quantity take-offs from drawing sets
- Attended bid selection meetings
- Assisted in project information management

**Army National Guard** Lewistown, PA Feb 2008 - Present  
*2-112 HHC Forward Observer Cadet*

- Part-time commitment (1 weekend/month, 2 weeks/summer)
- Responsible for the accountability and task organization of soldiers
- Operate various systems in the Stryker Light Armored Vehicle
- Secret clearance obtained

**HONORS & ACTIVITIES:** **Penn State Army ROTC** – Graduate of Warrior Forge Leadership Development Assessment Course (2008)  
**Army ROTC SMP Cadet Scholarship** – 4 year National Guard scholarship recipient  
**S:PACE** – Student Partnership for Achieving Construction Excellence –Member (2009)  
**Engineering House**– Member of the Public Relations Board (2005-2007)

**COMPUTER EXPERIENCE:** Revit Building/Systems Primavera Microsoft Project Prolog  
Navisworks Jetstream AutoCad Adobe Dreamweaver

References Available Upon Request