

# Engineering Faculty Council

## Meeting Minutes

**December 12, 2017**

**11:00 a.m.**

### **202 Hammond Building (Stavely conference room)**

Present: Dan Hayes, Aly Said, Gary Tan, Doug Wolfe, Anthony Atchley, Chris Masters, Matt Parkinson, Peter Butler, Antonios Armaou, Minghui Zhu

1. Approval of minutes for the meeting of October 24<sup>th</sup>, 2017  
*Unanimously approved.*
  
2. Dean's Report: The statement describing the criteria for promotion and tenure was last approved in 1994. The statement is currently being evaluated. EFC should consider evaluating the 1994 guidance for promotion and tenure, including the promotion criteria for non-tenure track faculty. A sub-committee to address revisions should be formed. The title 'Lecturer' will be added to the list of titles for fixed term faculty. There is currently a shortage of fixed term faculty for promotion committees that evaluate the career progression of fixed term faculty. Wick Keefer is guiding the search for a new Associate Dean of Diversity and Inclusion. There are at least 19 applicants. Peter Butler is currently the interim Associate Dean.
  
3. Undergraduate Studies Committee: No updates.
  
4. Graduate Studies Research Committee: Matt Presented. At the University level, there is increased scrutiny of 500 vs. 800 level graduate program courses to ensure an appropriate distinction. 800-level graduate courses are practicums. Additional guidance and/or primers on preparing correct 800-level graduate program course proposals should be prepared by the College of Engineering. Several new graduate faculty nominations were approved. Changes to the following graduate courses were approved:
  - IE 513 – Stochastic Optimization
  - ESC 529 – Neural Control Engineering
  - ESC 503 – Low Dimensional Nanoelectronics
  - CE 556 – Environmental Electrochemistry
  
5. EMET: Chris suggested Engineering option names should be included with the Major.
  
6. Faculty Senate: Provost Nick Jones discussed the Strategic Initiative funding program. There were changes to Senate voting procedures to elect new senators. There were policy changes to make undergraduate majors compliant with federal funding rules. There is a need to increase undergraduate representation on the Faculty Senate. There was a change in policy to address attendance concerns with respect to the National Guard and Army, Air Force, Navy, Marine Reserve services. There was a change in the email policy to make it more uniform.