

ENGINEERING FACULTY COUNCIL

Meeting Minutes of March 17, 2020; 11:00 a.m.

Zoom (all materials on Box)

- Approval of minutes for the meeting of February 11, 2020. – Approved unanimously
- Chair's Report – Shelley Stoffels
 - a. Encouraged elections within departments who have expiring terms and answered questions about the election process.
- Deans' Report - Peter Butler
 - a. College has created a crisis response group.
 - b. Dean Schwartz is sending out daily briefings. Please read them carefully. They are also being posted online at <https://www.engr.psu.edu/>.
 - c. Office of Digital Learning has put together a site for faculty to assist with the remote learning period.
 - d. Discussion about faculty and student concerns during the remote learning period.
- Update from Undergraduate Studies Committee—Gary Gray (proposals in Box)
 - a. AE 462 – Approved
 - b. BE 463 – Approved
 - c. BE 487 – Approved
 - d. Biological Engineering Minor Changes – Approved
 - e. EDSGN 270 – Approved
 - f. ENGR 410 - Approved
- Update from Graduate Studies Committee—Puneet Singla
 - a. Reported on two graduate faculty nominations.
 - b. AE 575 – Approved
 - c. IE 513 – Approved
 - d. BME 596 –Approved
 - e. BME 597 – Approved
 - f. BME 600 – Approved
 - g. BME 601 – Approved
 - h. D.Eng. Program Change – Approved
 - i. Civil Engineering – Approved
- Update from Engineering Technology Committee—Ram Rajagopalan
 - a. EET 461 – Approved
 - b. EET 475 – Approved
 - c. Biomedical Engineering Technology Changes (BET) – Approved

- Update from Nominating Committee— Shelley Stoffels on behalf of Dan Hayes
 - a. Update on the candidates. Discussion about the election.
- Discussion of Revised Draft of the CoE Promotion and Tenure Guidelines—Anthony Atchley
 - a. Discussion about the draft document.
 - b. Add comments to the document in Box.
 - c. Delayed next EFC meeting by one week (April 21st in Zoom).
- Update from Faculty Senate—Alok Sinha
 - a. There will be an emergency faculty meeting to discuss:
 - i. The possibility of allowing a student to take a course this semester as satisfactory vs unsatisfactory. This would be an option for the students.
 - ii. SRTEs should not be used this semester.
 - b. A statement was drafted on behalf of the EFC and sent to the faculty senate meeting. – Approved Unanimously
- Update from Graduate Council—Bo Cheng
 - a. In February meeting questions were raised about the coronavirus and international applications.
 - b. Dean of the graduate school announced that the 2020 census is coming in March and discussed participation.
 - c. TOFO exemption was discussed and a revision was passed.
- Meeting adjourned at 1:08pm