ENGINEERING FACULTY COUNCIL
Meeting Minutes of March 17, 2020; 11:00 a.m.
Zoom (all materials on Box)

• Approval of minutes for the meeting of February 11, 2020. – Approved unanimously

• Chair’s Report – Shelley Stoffels
  a. Encouraged elections within departments who have expiring terms and answered questions about the election process.

• Deans’ Report - Peter Butler
  a. College has created a crisis response group.
  b. Dean Schwartz is sending out daily briefings. Please read them carefully. They are also being posted online at https://www.engr.psu.edu/.
  c. Office of Digital Learning has put together a site for faculty to assist with the remote learning period.
  d. Discussion about faculty and student concerns during the remote learning period.

• Update from Undergraduate Studies Committee—Gary Gray (proposals in Box)
  a. AE 462 – Approved
  b. BE 463 – Approved
  c. BE 487 – Approved
  d. Biological Engineering Minor Changes – Approved
  e. EDSGN 270 – Approved
  f. ENGR 410 - Approved

• Update from Graduate Studies Committee—Puneet Singla
  a. Reported on two graduate faculty nominations.
  b. AE 575 – Approved
  c. IE 513 – Approved
  d. BME 596 – Approved
  e. BME 597 – Approved
  f. BME 600 – Approved
  g. BME 601 – Approved
  h. D.Eng. Program Change – Approved
  i. Civil Engineering – Approved

• Update from Engineering Technology Committee—Ram Rajagopalan
  a. EET 461 – Approved
  b. EET 475 – Approved
  c. Biomedical Engineering Technology Changes (BET) – Approved
• Update from Nominating Committee—Shelley Stoffels on behalf of Dan Hayes
  a. Update on the candidates. Discussion about the election.

• Discussion of Revised Draft of the CoE Promotion and Tenure Guidelines—Anthony Atchley
  a. Discussion about the draft document.
  b. Add comments to the document in Box.
  c. Delayed next EFC meeting by one week (April 21st in Zoom).

• Update from Faculty Senate—Alok Sinha
  a. There will be an emergency faculty meeting to discuss:
     i. The possibility of allowing a student to take a course this semester as satisfactory vs unsatisfactory. This would be an option for the students.
     ii. SRTEs should not be used this semester.
  b. A statement was drafted on behalf of the EFC and sent to the faculty senate meeting. – Approved Unanimously

• Update from Graduate Council—Bo Cheng
  a. In February meeting questions were raised about the coronavirus and international applications.
  b. Dean of the graduate school announced that the 2020 census is coming in March and discussed participation.
  c. TOFO exemption was discussed and a revision was passed.

• Meeting adjourned at 1:08pm