

ENGINEERING FACULTY COUNCIL

Meeting Minutes of April 21, 2020; 11:00 a.m.

Zoom (all materials on Box)

1. Permission to record the meeting – Approved
2. Approval of minutes for the meetings of March 17 and April 7, 2020 – Approved
3. EFC Elections - Shelley Stoffels
 - a. Results of Department Elections—Introductions
 - b. Officer Election – Called for nominations. Postponed the elections until the August meeting.
4. Deans' Report—Peter Butler
 - a. Remarks on the department elections and emphasized the need to take the information from EFC and communicate it back to the respective departments.
 - b. Dean's office is meeting three times a week in response to the COVID crisis. The Dean's daily briefings contain a good summary and has an email that goes directly to this team.
 - c. Anthony Atchley has developed a survey for the faculty to see how things are going. This isn't meant to be a scientific survey. It should be sent out later this week.
 - d. The entrance to major proposals have been approved by the faculty senate and are being programmed into the system by the registrar.
 - e. University Commencement will be on Saturday May 9th at 2:00pm. It will be live streamed and be for all undergraduate and graduate students. There are plans for an in-person ceremony in the future.
5. Update from Undergraduate Studies Committee—Gary Gray (proposals in Box)
 - a. Architectural Engineering Program Change – Approved
6. Update from Graduate Studies Committee—Puneet Singla (proposals in Box)
 - a. Engineering Mechanic Department - Approved
7. Update from Engineering Technology Committee—Ram Rajagopalan
 - a. No report
8. Update from Nominating Committee—Dan Hayes
 - a. Graduate council representatives were elected.
 - b. Faculty senate elections are now open.
 - c. There are no nominees for ombudsperson.
9. Discussion and Preliminary Endorsement Vote on Revised Draft CoE Promotion and Tenure Guidelines—Anthony Atchley

- a. Comments regarding the promotion and tenure document were placed in Box. The white paper has been shared with department heads. Anthony proposed EFC endorses the draft and then it can be shared with department heads to gather their comments. In the fall comments would be collected from faculty at large and then the EFC would approve the document. After discussion the EFC decided Anthony would incorporate the comments and the EFC would use a poll to vote on endorsing it after review.

10. Update from Faculty Senate—Alok Sinha

- a. There is an AC13 (recommended procedure for hiring new faculty) revision being worked on. The revision explicitly includes diversity and inclusion.

11. Update from Graduate Council—Bo Cheng

- a. Academic standards committee has recommended the revision to the doctoral degree policies. The revisions have been forwarded to the chair and department heads for comments.
- b. The chair of the graduate council will hold a COVID discussion at the May council meeting.

12. Meeting adjourned at 12:30pm