

**ENGINEERING FACULTY COUNCIL**, January 11, 2022 11:00 a.m. – 11:53 a.m.

Meeting Minutes – Rob Kunz Secretary.

1. Permission to record - Approved
2. Approval of minutes for the meeting of December 14, 2021 – Approved
3. Chair Report – Puneet Singla – Progress on constitution and bylaws. Good progress by ad-hoc committee: faculty voting protocols, mods to EC section in constitution – Shelley will help as she's been keeping track last few years. Version for EFC review in about a week. With in-person mode coming back online – requests to administration for more student help for mental and physical health concerns, including stress. Cant get appointments at SHC. Need more advisement staff/resources. CAPS was overloaded during early Covid – better now. Smeal gave “calm” app to students. You@PSU also available. Students not as well prepared as usual. Don't know each other as well – less study groups and interaction.
4. Deans Report – Peter Butler – See attached Appendix 1 for summary. Anthony Atchley – near-final version of P&T doc to JS this morning – probably EFC reviewable by next EFC meeting.
5. Update from Undergraduate Studies Committee – Rob Leicht unavailable all semester due to class conflict – will be filled in by Lucas Passmore. Don't have to have EFC Undergraduate studies committee approve course updates associated with course description and pre-requisite cleanup. 8 proposals from ME related to gendered pronouns and the use of the Freshman, Sophomore, Junior, Senior ranking words. EFC vote on whether the 20 Architectural Engineering course modification proposal could be moved forward without individual voting – approved.
  - CMPS 476 – Course Add – Approved
6. Update from Faculty Equity Committee Update – Stephanie Velegol -
7. Update from Graduate Studies Committee – Mehdi Kiani
  - AE 573 – Course Add – Approved
  - CSE 547 – Course Add – Approved
8. Update from Faculty Equity & Inclusion (FEI) Committee - Stephanie Velegol: Committee has met a few times, presented and discussed EFC charge to FEI. Looking at onboarding for faculty. Looking for best ways to fit into college level efforts and also feed back to departments.
9. Update from Faculty Senate – Alok Sinha – no update.
10. Update from Grad Council – Rick Mistrick – need policy related to double counting issues: research doctoral minors and dual title degrees. Looking at concurrent degree policies, i.e., lowering entrance GPA requirement and program completion deadlines. New Doctor of Engineering proposal review and feedback in process.
11. Grad Student Recruiting – George Lesieutre – College in-person event being planned for end of February. Interested in EFC feedback.
12. New Business – none
13. Adjourned

## Appendix 1 – Peter Butler: Dean’s report:

**Admissions:**

**Undergraduate: (1/10/22)**

**UP CoE Application, Admit, Accept**

Terms	Application	Admit	Accept	Admit/App	Accept/Admit	Accept/App
SUFA19	13138	4102	172	31.2%	4.2%	1.3%
SUFA20	12498	6536	350	52.3%	5.4%	2.8%
SUFA21	13461	5843	258	43.4%	4.4%	1.9%
SUFA22	15025	6038	294	40.2%	4.9%	2.0%

**Use this table to get the accurate count of admit and paid accept.**

**Application count:** Only includes those who applied to UP CoE.

**Admit count:** Include all admitted to UP CoE, even if they didn't apply to UP CoE.

**Accept count:** A subset of Admit.

Our goal will be about 1750 new students in UP COE (max of 1850; min 1700)

**Graduate (1/10/22)**

Degree	MENG			MS			PHD			Total		
	App	Admit	Accept	App	Admit	Accept	App	Admit	Accept	App	Admit	Accept
FA21	139	23	8	1579	154	79	1519	61	29	<b>3233</b>	<b>238</b>	<b>116</b>
FA22	154	36	19	1711	52	28	1470	57	26	<b>3334</b>	<b>145</b>	<b>73</b>

**Senate:**

Reminder:

Senate voted in April 2021 to remove gendered terms from course and program descriptions. Currently, departments do not need to do anything.

**LionPATH**

- Classic Advisor Center is going away...forever!
  - Since Summer 2019 we have a new Advisor Homebase in Fluid Format
  - All functionality of Classic Advisor Center is in Advisor Homebase
  - Development is redundant and time consuming
  - April 14 is the due date
  - Communication plan has been developed

- During Spring 2022, there will be another distribution of the third round of COVID funding (HEERF III Student Awards) approved through the American Rescue Plan
- The Barnes & Noble Direct Billing functionality to add charges to the student account has gone live
  - Students can charge their B&N textbook purchases to their student accounts by choosing that as a payment option at the time of the transaction.

### **Spring semester**

- Communication has gone out that faculty can use the 24% rule for remote teaching (max of 24% of course can be remote).
  - Use judiciously as necessary;
  - Notify department heads
  - Be mindful of the student experience
    - Not all students have good environments to engage in classes (when outside of class)

### **Strategic Plan**

- Kickoff is Thursday, January 13 @ 11 am: . [https://psu.zoom.us/w/96457298079?tk=-RI6V5ri4ixop8gDvduilHI6KDYDsZvQdH0ylkCV6HM.DQMAAAAdU2QnxZEWXE0RVJUNVJmT3JEbFA2akhIZTJRAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA](https://psu.zoom.us/j/96457298079?tk=RI6V5ri4ixop8gDvduilHI6KDYDsZvQdH0ylkCV6HM.DQMAAAAdU2QnxZEWXE0RVJUNVJmT3JEbFA2akhIZTJRAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA)