

## **MEETING MINUTES**

### **Engineering Faculty Council**

**Date:** April 22nd, 2025

**Time:** 11:00 AM – 1:00 PM

**Location:** Zoom

**Attendees:** See Teams for official Attendance Record

Stephanie Velegol, Tracey Carbonetto, Cibir Raj, Lucas Passmore, Sachin Gore, Amanda Johnsen, Robert Rabb, Ivan Esparragoza, Amy Corbett, Brad Sottile, Richard Mistrick, Gregory Huff, Susan Stewart, Thomas Skibinski, Nathaniel Bohna, Shelley Stoffels, Yun Jing, Christian Roach, Stephanie Cutler, Jared Butler, Eric Donnell, Keefe Manning, Seong Kim, Alfonso Mejia, Eric Donnell, Constantino Lagoa

Chair Thomas Skibinski called the meeting to order and asked for approval to record – Approved.

- Tom asked for approval of the meeting minutes from March 25th, 2025. A motion was made by Brad to approve and seconded by Sachin.

#### **Chair's Report – Tom Skibinski**

- Tom, Lucas, and Shelley spoke about the elections that EFC conducts; these include COE Faculty Senators, Grad Council, and Faculty Ombudsperson. There was discussion on preparing the ballots in the fall to encourage candidates to consider running. Ballots would be ready for the elections held during the spring semester. This will help in completing the elections in a timely manner.
- EFC Members with expiring terms: Quishi Chen (IME), Greg Huff (EECS), Tracey Carbonetto (ETCE), Nathaniel Bohna (ETCE), and Jared Butler (SEDI). Thank you for your service. Departments will be contacted to elect new representatives. EFC will conduct elections for Secretary and Vice-Chair at the May meeting. If interested, contact Tom.

#### **Dean's Report – Eric Donnell**

- Eric spoke about research award termination. There is a process in place to redeem unreimbursed expenses.
- Eric mentioned IndustryXChange, scheduled for May 20<sup>th</sup> and 21<sup>st</sup> at the Nittany Lion Inn, [industryXchange 2025: Energy](#)

#### **Associate Deans' Report**

- **Shelley Stoffels** mentioned P&T process modernization. Some work has already been completed including the SEEQ feedback's inclusion into dossiers. Shelley reminded the council about the plans for the committee of two that will review dossiers; one member will be selected by the candidate, the other appointed by the department.

- **Rob Rabb** discussed the current situation with visa terminations for international students. He provided a link to the university's statement on the issue. [Penn Staters is here](#)  
Rob also mentioned any engineering graduate who passed the FE exam may pick up a graduation cord. He also summarized some of the APPR activity.

#### **Assistant Deans' Report**

- **Ivan Esparragoza** showed data from recent OPAIR assessment report for graduate and certificate programs for the CoE. The trends were positive. Results can be found in the Teams folder.
- **Stephanie Cutler** provided some important dates out of the Leonhard Center . See link to website: [Leonard Center](#)

#### **Other Business:**

- **Christian Roach-student representative**, spoke about graduation activities.
- **Undergraduate Proposals – Sachin Gore**  
All of the below course add/changes and program changes were 100% approved:  
AIE 489W Artificial Intelligence Capstone (will be homed in the Learning Factory), BE 311 course add, EDSGN 452 course change, IE 475 Model Optimization, course change, NucE minor, program add.
- **Graduate Proposals – Richard Mistrick**  
No Grad Proposals presented.
- **FEIB Committee- Constantino Lagoa**  
Discussions for this committee are limited. Constantino did mention the recent climate survey.
- **Faculty Senate- Yun Jing-** report included recent sustainability course attribute.
- **Grad Council- Susan Stewart**  
Susan provided a slide. See Teams for details.
- **New Business –**  
An announcement concerning potential campus closures will be made after finals week.

Meeting adjourned at 12:30 PM

Meeting Minutes prepared by: **Tracey A Carbonetto**  
Tracey Carbonetto, Secretary